

KNIGHTS OF COLUMBUS
NEVADA STATE COUNCIL

DRIVE TO SUPPORT THE MENTALLY CHALLENGED

Council Plan of Action

June	Announce the Tootsie Roll drive. Get Council concurrence for the drive. Designate a Chairman.
July	Identify locations and get permissions (preferably, written) to do the drive. Announce the locations. Ask for volunteers or appoint location captains. Prepare sign-up sheets for each location. Get Council concurrence to buy vests (if you need them). Order form is on the State website
August	Start filling in sign up sheets (be sure to get phone numbers). Start publicizing the event. Identify your charities.
September	Submit Tootsie Roll orders to the State Chairman. (Before September 17 th) Continue with publicity. Continue filling in sign up sheets.
October	Pick up Tootsie Rolls (when contacted to do so). Captains call all participants to remind them of their assignments. Conduct the drive. Prepare and transmit reports to State Chairman.
November	All reports to State Chairman due by November 15 th .